



## REQUEST TO CANCEL

In accordance with the provisions of La. C. C. Article 3366, the Recorder of Mortgages for St. Tammany Parish Louisiana is hereby requested and directed to cancel the recordation of the following described mortgage or privilege:

**Mortgage** granted by \_\_\_\_\_  
In favor of \_\_\_\_\_  
In the sum of \$ \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_  
**Judgment** in favor of \_\_\_\_\_  
Against \_\_\_\_\_  
In the sum of \$ \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_  
**Other** \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

**This Request to Cancel is based on the following:** (Please check the appropriate box and attach documentation)

Affidavit to Cancel by Title Insurance Officer (LA. R.S. 9:5167.1)

Release by Licensed Financial Institution (LA R.S. 9:5172, formerly LA. R.S. 44:109)

Notary Affidavit Proving Payment of Lost Paraphed Note (LA. R.S. 9:5167 A.(1))

Release by Notarial Act with Paraph (LA. R.S. 9:5170 A(2), formerly LA. R.S. 44:107 A(2))

Note - Original Promissory Note Attached - "Paid" or "Cancelled" (LA R.S. 9:5170A(1), formerly LA.R.S. 44:107A(1))

Affidavit of Obligee of Record of Lost Paraphed Obligation (LA. R.S. 9:5168)

Order of Discharge in Bankruptcy (LA. R.S. 9:5175C, formerly LA. R.S. 44:111C)

Affidavit of Title Insurer Directing Partial Cancellation on Mortgage Certificate (LA. R.S. 13:4344.1)

Uniform Request and Cancellation Affidavit (LA. R.S. 9:5166)

Release of Unparaphed Obligation (LA. R.S. 9:5169, formerly LA. R.S. 44:106 )

Certificate by Sheriff, Marshall in judicial sale or Court Order **(LA. R.S. 9:5171, formerly LA. R.S. 44:108)**

Effect of mortgage or privilege has ceased for lack of reinscription **(CC Art. 3367)**

*(Mortgage Certificate required to be attached)*

No suit or motion for to revive previously reinscribed judicial mortgage **(CC Art. 3368)**

*(Clerk's Civil Certificate required to be attached)*

Other: \_\_\_\_\_

The undersigned acknowledges that he is liable to and shall indemnify the Recorder of Mortgages and any person relying on this request for cancellation for any damages they may suffer as a consequence of such reliance in accordance with the provisions of Louisiana law.

Attached is my payment in the amount of \$ \_\_\_\_\_ of fees to effect the above requested cancellation.

Please charge my Account Number \_\_\_\_\_.

Payment will be made through e-Recording Vendor.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Company Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_



**NOTARY AFFIDAVIT PROVING PAYMENT OF LOST PARAPHEDED NOTE  
AND AUTHORIZING CANCELLATION OF MORTGAGE**

(PURSUANT TO LA. R.S. 9:5167 A. (1))

STATE OF \_\_\_\_\_

PARISH OF \_\_\_\_\_

Before me, undersigned duly commissioned Notary Public, personally came and appeared:

\_\_\_\_\_ hereinafter referred to as Affiant, who upon first being duly sworn did depose that:

- 1) There is a mortgage or vendor's privilege filed in the mortgage records of St. Tammany Parish, Louisiana granted by \_\_\_\_\_ in favor of \_\_\_\_\_ on the following described immovable property (Brief property description or described on attachment hereto made part hereof: \_\_\_\_\_  
\_\_\_\_\_ which mortgage or privilege is recorded at MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_);
- 2) The above described mortgage or vendor's lien secured a promissory note paraphed for identification with said mortgage or vendor's lien, which promissory note is described as follows: That certain promissory note made and subscribed by \_\_\_\_\_ payable to the order of \_\_\_\_\_ dated \_\_\_\_\_, in the sum of \$ \_\_\_\_\_ bearing interest at the rate of \_\_\_\_\_ per cent per annum from \_\_\_\_\_;
- 3) Affiant or someone under his direction did satisfy the promissory note out of the proceeds of an act of sale of mortgage executed before him or with funds given to him for that purpose;
- 4) Affiant or someone under his direction received the note marked "Paid in Full" from the last holder of the note;
- 5) Affiant declares that one of the following statements is true and correct:
  - a) The note was lost or destroyed while in the affiant's custody or
  - b) The affiant has confirmed that the last holder of the paraphed note received payment in full and sent the note and the note was never received;
- 6) Affiant made a due and diligent search for the note, the note cannot be located, and sixty days have elapsed since payment or satisfaction of the note;
- 7) Pursuant to the provisions of La. R.S. 9:5167 A (1), affiant authorizes and directs the Clerk of Court and Ex-Officio Recorder of Mortgages to cancel the above described mortgage or vendor's lien;
- 8) Affiant agrees to be personally liable to and indemnify the recorder of mortgages and any person relying upon this cancellation by affidavit for any damages that they may suffer as a consequence of such reliance if this recorded affidavit contains materially false or incorrect statements that cause the Recorder of Mortgages of St. Tammany Parish, Louisiana to incorrectly cancel the recordation of the mortgage or privilege described hereinabove.

Signature: \_\_\_\_\_

Printed Name of Affiant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Notary ID No. or La. Bar Roll No.: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

The above and foregoing sworn and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public

Printed Name: \_\_\_\_\_

Notary ID or Bar Roll Number: \_\_\_\_\_

Commission Expires: \_\_\_\_\_