



## REQUEST TO CANCEL

In accordance with the provisions of La. C. C. Article 3366, the Recorder of Mortgages for St. Tammany Parish Louisiana is hereby requested and directed to cancel the recordation of the following described mortgage or privilege:

**Mortgage** granted by \_\_\_\_\_  
In favor of \_\_\_\_\_  
In the sum of \$ \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_  
**Judgment** in favor of \_\_\_\_\_  
Against \_\_\_\_\_  
In the sum of \$ \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_  
**Other** \_\_\_\_\_, Dated \_\_\_\_\_  
Recorded in MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_

**This Request to Cancel is based on the following:** (Please check the appropriate box and attach documentation)

Affidavit to Cancel by Title Insurance Officer (LA. R.S. 9:5167.1)

Release by Licensed Financial Institution (LA R.S. 9:5172, formerly LA. R.S. 44:109)

Notary Affidavit Proving Payment of Lost Paraphed Note (LA. R.S. 9:5167 A.(1))

Release by Notarial Act with Paraph (LA. R.S. 9:5170 A(2), formerly LA. R.S. 44:107 A(2))

Note - Original Promissory Note Attached - "Paid" or "Cancelled" (LA R.S. 9:5170A(1), formerly LA.R.S. 44:107A(1))

Affidavit of Obligee of Record of Lost Paraphed Obligation (LA. R.S. 9:5168)

Order of Discharge in Bankruptcy (LA. R.S. 9:5175C, formerly LA. R.S. 44:111C)

Affidavit of Title Insurer Directing Partial Cancellation on Mortgage Certificate (LA. R.S. 13:4344.1)

Uniform Request and Cancellation Affidavit (LA. R.S. 9:5166)

Release of Unparaphed Obligation (LA. R.S. 9:5169, formerly LA. R.S. 44:106 )

Certificate by Sheriff, Marshall in judicial sale or Court Order (LA. R.S. 9:5171, formerly LA. R.S. 44:108)

Effect of mortgage or privilege has ceased for lack of reinscription (CC Art. 3367)

*(Mortgage Certificate required to be attached)*

No suit or motion for to revive previously reinscribed judicial mortgage (CC Art. 3368)

*(Clerk's Civil Certificate required to be attached)*

Other: \_\_\_\_\_

The undersigned acknowledges that he is liable to and shall indemnify the Recorder of Mortgages and any person relying on this request for cancellation for any damages they may suffer as a consequence of such reliance in accordance with the provisions of Louisiana law.

Attached is my payment in the amount of \$ \_\_\_\_\_ of fees to effect the above requested cancellation.

Please charge my Account Number \_\_\_\_\_.

Payment will be made through e-Recording Vendor.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Company Name: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_



**AFFIDAVIT OF OBLIGEE OF RECORD**  
(LOST PARAPHEDED PROMISSORY NOTE PURSUANT TO LA. R.S. 9:5168)

STATE OF \_\_\_\_\_  
PARISH OF \_\_\_\_\_

Before me, undersigned duly commissioned Notary Public, personally came and appeared:

\_\_\_\_\_

\_\_\_\_\_

of the full age of majority, hereinafter referred to as Affiant(s), who declare(d) that:

He/she is the obligee of record of that certain mortgage or vendor's privilege which was granted by \_\_\_\_\_  
in favor of \_\_\_\_\_  
which encumbers the following described property (Brief property description or described on attachment hereto made part hereof): \_\_\_\_\_  
\_\_\_\_\_

The above described mortgage or vendor's privilege secures a paraphed promissory note dated \_\_\_\_\_, in the original sum of \$ \_\_\_\_\_,  
payable to the order of \_\_\_\_\_.

The above mortgage or privilege is recorded at MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_  
of the official records of St. Tammany Parish, Louisiana. If assigned, the assignment is recorded at  
MOB \_\_\_\_\_, Folio \_\_\_\_\_, Instrument Number \_\_\_\_\_.  
*(If necessary, add further assignment information on Attachment hereto and made part hereof.)*

Affiant(s) further declared that:

- 1) the above described paraphed promissory note has been lost or destroyed and cannot be presented;
- 2) the note is paid, forgiven or otherwise satisfied;
- 3) the note has not been sold, transferred or assigned to any other person or entity;
- 4) the Clerk of Court and Ex-Officio Recorder of Mortgages of St. Tammany Parish, Louisiana is hereby authorized to cancel the inscription of the above described mortgage or vendor's privilege;
- 5) Affiant(s) agree(s) to be personally liable to and indemnify the Clerk of Court and Ex-Officio Recorder of Mortgages of St. Tammany Parish, Louisiana and any person relying upon this cancellation by affidavit for any damages that they may suffer as a consequence of such reliance if this recorded affidavit contains incorrect statements that cause the recorder to incorrectly cancel the recordation of the above mortgage or vendor's privilege.

Signature: \_\_\_\_\_  
Printed Name and Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_  
Printed Name and Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

SWORN AND SUBSCRIBED BEFORE ME  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public  
Printed Name: \_\_\_\_\_  
Notary ID or Bar Roll Number: \_\_\_\_\_  
Commission Expires: \_\_\_\_\_